

# **East Meadows Architectural Control Committee**

**- OPEN POSITION -**

## **Committee Overview:**

The East Meadows Architectural Control Committee (EMACC) is a five-member committee responsible for reviewing construction, remodeling and landscaping projects to ensure that they conform to the East Meadows Subdivision architectural design guidelines. Each committee member has completed the building process or owns an existing home within East Meadows. EMACC members lend their first-hand experience and support to new property or homeowners embarking on the design and construction process. Members of the EMACC are appointed by the East Meadows HOA Board of Directors to ensure the successful achievement of quality design and construction within our community.

## **Member Responsibilities:**

The EMACC holds meetings either at Kirkwood or via phone in conferences to review ACC issues on an as needed basis. Some issues are reviewed via internet when possible.

EMACC meetings are scheduled at a time to work for a majority of the EMACC members. While each building season is quite variable, committee members typically spend three hours on each new construction project which are dedicated to a preliminary plan review (1 hour), final plan check (1 hour) and the committee review meeting (1 hour). Special projects including landscaping and remodeling proposals generally require much less time and can often be reviewed via the internet. Each member should plan to spend anything from no time in a month to as much as six hours in a month. Time demands are directly related to how much construction activity is on going at East Meadows. More recently members have reviewed an average of two new residences and one minor remodel issue a year. EMACC members also assist in confirming re-vegetation compliance by visiting homes during the summer months to visually inspect vegetation growth in

disturbed areas. The time demand for this annual event is less than two hours of walking around East Meadows in the summer at their leisure.

### **Qualifications:**

In order to best serve the community, each committee member must be a property owner within East Meadows. Knowledge or experience in architectural design, construction and drafting are very beneficial but not required. The most important qualification is an interest in donating time to learn the basics of the East Meadows Subdivision Design Guidelines and working with fellow property owners, EMACC members, and EMHOA Board Members.

As email is the standard method of communication for the EMACC and EMHOA board, all committee members should be regular users of email and be able to read attached documents sent to them for review.

### **Benefits:**

Serving on the EMACC and working closely with the other committee members is both fun and rewarding. It's also a great opportunity to welcome our new neighbors into the community and share the knowledge we've all gained through the design and building process.

### **For More Information:**

Regarding this opening on the EMACC, please contact Jean Solberg (EMACC Consultant) at 775-833-9337 or [jssolberg@hotmail.com](mailto:jssolberg@hotmail.com) or EMACC Chair, Mark Heine at [tinybheine@earthlink.net](mailto:tinybheine@earthlink.net).